



Production Chart Changing Information

A 13-month supply of charts is sent to producers in the spring. These charts are to be used on Aspire Energy stations and not producer deduct meters. If additional charts are requested prior to the annual mailing, a fee will be deducted from the next production payment.

The producer is responsible for obtaining envelopes and applying the proper postage for mailing charts to Aspire Energy. When purchasing envelopes, please use a 9" x 12" manila envelope. All charts are to be mailed to the following address:

Aspire Energy of Ohio LLC
300 Tracy Bridge Rd.
Orrville, OH 44667

Charts should be changed three days before or after the end of each month and mailed by the fifth of the month following production. Those received after the 15th of the month will be processed as part of the following month's production resulting in delayed payment. Please confirm that charts are submitted with all of the required information completed on the back including the 6-digit station number.

If a chart is received that covers more than a single month, the volumes will be prorated among the production months and the monthly meter fee will be applied to all months. The monthly meter fee will be applied for every month that the meter is active even if a chart is not received. To inactivate a meter, the producer must request that Aspire shut it in. A service fee of \$100 will be charged to reactivate the meter.